

Board of Governors  
**Minutes of an In-Camera Meeting**  
held Thursday, November 22, 2018  
beginning at 7:00 p.m. in the Board Room B141  
**CONFIDENTIALITY LIFTED** by the Langara College Board  
In-Camera meeting held on January 24, 2019

**Present:** Krishna Dhaliwal Veda Roodal Persad  
Andy Dhillon Ian Mass, Board Chair  
Lenora Gates Brian McGibney  
Janelle Dwyer Raza Mirani  
Yadhunika Goyal Gurman Deep Singh  
Michal Jaworski Lane Trotter, President  
Gerda Krause

**Regrets:** Claude Rinfret

**Employee** Martin Gerson, Provost and VP, Academic  
**Resources:** Dawn Palmer, VP, People Services  
Ajay Patel, VP, External Development  
Viktor Sokha, VP, Administration and Finance

**Guest(s):** Chris Arnold Forster, Director, Risk and Internal Controls  
Michael Koke, Director, Financial Services

**Recorder:** Diana Falcon, Executive Assistant to the Board of Governors

## 1. CALL TO ORDER

Prior to the start of the meeting, the Board Chair asked Board Members if there were any objections to Michael Koke, Director, Financial Services and Chris Arnold-Forster, Director, Risk and Internal Controls joining the in-camera session of the meeting to present item 4.1 b. RFP for Audit Services. There were no objections.

There being a quorum present, the Board Chair called the meeting to order at 7:00 p.m.

## 2. APPROVAL OF AGENDA

It was moved by M. Jaworski and seconded by A. Dhillon  
**THAT, the Langara College Board approve the agenda.**

**Carried Unanimously**

**3. APPROVAL OF MINUTES**

**3.1 Minutes of Meeting held September 27, 2018**

It was moved by J. Dwyer and seconded by M. Jaworski

**THAT, the Minutes of the In-Camera meeting held September 27, 2018,  
be approved.**

**Carried Unanimously.**

**4. PRESIDENT'S VERBAL REPORT**

L. Trotter provided a brief update on College activities to date.

**5. COMMITTEE REPORTS/ RECOMMENDATIONS/ APPROVALS**

**5.1 Audit and Finance Committee**

**a. Minutes of Meeting held November 8, 2018**

In the absence of C. Rinfret, A. Dhillon presented the Minutes of the Audit and Finance Committee Meeting held November 8, 2018, attached to the agenda for information.

**b. RFP for Audit Services**

V. Sokha highlighted his memo attached to the agenda and provided background on the process for the Request for Proposal (RFP) for the Audit of the Financial Statements of Langara College for the fiscal year 2018-2019, with the option to renew annually for another four years.

It was moved by J. Dwyer seconded M. Jaworski

**THAT, the Board approve the appointment of KPMG as  
the Auditor for Langara College for the fiscal year 2018-2019,  
with the option to renew annually at the discretion of the  
College, for an additional four years.**

**Carried unanimously.**

[It was noted that C. Arnold-Forster and M. Koke left the meeting at 7:14 p.m.]

**6. STRATEGIC DISCUSSION**

L. Trotter noted that at the AGB workshop he attended in Victoria in October 2018, it was recommended that a strategic discussion be held at every board meeting.

**6.1 Emerging Trends and Issues in Higher Education**

L. Trotter highlighted the document attached to the agenda for information that identified five issues the board could consider to ensure talents around the table are thinking about the important issues that could impact the College. The issues identified are ones that the Board needs to be consider that were raised at the May 2018 and October 2018 Board Retreats. These

issues, along with other emerging issues, provide the Board with an opportunity to consider how they could assist management address future challenges that could have an impact on the institution.

Discussion ensued and Board Members questions were answered.

It was moved by R. Mirani seconded by B. McGibney

**THAT, Lane Trotter address the strategic issue of Academic Freedom at the next Board meeting, and that other trends go to the Governance and Nominating Committee (GNC) as an examination of how we can have strategic issues as a board discussion at every meeting.**

**Carried Unanimously.**

## **7. FOR INFORMATION**

### **7.1 Notes from Board Retreat held October 12, 2018**

L. Trotter highlighted the notes from the Board Retreat attached to the agenda for information. In response to a question, it was agreed that a brief summary of what was discussed be provided for the public session of the next Board meeting.

## **8. LIFTING OF CONFIDENTIALITY**

### **8.1 Minutes of In-Camera Meeting held September 27, 2018**

It was moved by R. Mirani and seconded by A. Dhillon

**THAT confidentiality be lifted on the Minutes of the In-Camera Meeting held September 27, 2018, except on ERP related items.**

**Carried Unanimously.**

## **9. CONCLUSION**

It was moved by R. Mirani and seconded by V. Roodal Persad

**THAT, the meeting be concluded at 7:49 pm.**

**Carried Unanimously.**